

Federal Procurement Data System Search Method

Get Contract History with the Federal Government

Go to www.fpds.gov and the page down below pop out.

The screenshot shows the Federal Procurement Data System - Next Generation website. The main content area features an ezSearch box with a "Search Box" label and a "Google-like search to help you find federal contracts..." prompt. Below the search box, there are several notices: "NOTICE: FPDS Downtime Notification", "Deployment of Version 1.5", "NIA Code - Hurricane Maria (H17M)", and "NIA Code - Hurricane Florence (H18F)". On the right, there are sections for "Top Requests" and "Latest News".

1. Delete the existing words in the search box

2. Type the search string: (select the element you want to narrow down)

Example: **SIGNED_DATE:[2014/10/01,2017/09/30] CONTRACTING_AGENCY_NAME:"DEPT OF THE ARMY" PRODUCT_OR_SERVICE_CODE:"R499"**

Result page:

Type one or more keywords you would like to search on:
 SIGNED_DATE:[2014/10/01,2017/09/30] CONTRACTING_AGENCY_NAME:"DEPT OF THE A"

[Contracts](#) [ICD](#) [Recovery](#) To submit comments, please [click here](#)

Search took 0.236 seconds

Result Page: 1 2 3 4 5 6 7 8 9 10 Next PDF CSV RTOM 0.3 MY Yahoo!

You must click [here](#) for very important D&B information.

Top 10: Department Full Name	List Of Contract Actions Matching Your Criteria	Results 1 - 30 of 19589 as of Sep 28, 2018 11:41:04 AM	Search Criteria
<ul style="list-style-type: none"> DEPT OF DEFENSE (19589) 	<p>Award ID (Mod#): 0001 (0) View</p> <p>Vendor Name: SAFETY MANAGEMENT SERVICES INC.</p> <p>Date Signed: December 18, 2014</p> <p>Referenced IDV: W52PJ14D3005</p> <p>NAICS (Code): ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES (541990)</p> <p>Vendor City: WEST JORDAN</p> <p>Vendor State: UT</p> <p>Global Vendor Name: SAFETY MANAGEMENT SERVICES INC.</p>	<p>Award Type: DELIVERY ORDER</p> <p>Contracting Agency: DEPT OF THE ARMY</p> <p>Action Obligation: \$6,270</p> <p>Contracting Office: TOOELE ARMY DEPOT</p> <p>PSC (Code): SUPPORT- PROFESSIONAL: OTHER (R499)</p> <p>Vendor DUNS: 038120155</p> <p>Vendor ZIP: 840886921</p> <p>Global DUNS Number: 038120155</p>	<p>To remove the criteria or a portion of the search criteria click the button next to each search level.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date Signed: [2014/10/01,2017/09/30] <input checked="" type="checkbox"/> Contracting Agency Name: "DEPT OF THE ARMY" <input checked="" type="checkbox"/> PSC: "R499"
<p>Top 10: Vendor Full Name</p> <ul style="list-style-type: none"> PATRICIO ENTERPRISES, INC. (1277) CAMBER CORPORATION (729) CALIBRE SYSTEMS, INC. (322) TAUREL GROUP LLC, THE (320) SCIENCE APPLICATIONS INTERNATIONAL CORPORATION (283) BOOZ ALLEN HAMILTON INC. (275) CDM FEDERAL PROGRAMS CORPORATION (268) CHEROKEE NATION TECHNOLOGY SOLUTIONS LLC (218) JASC, INC. (205) SOL ENGINEERING SERVICE LLC (202) 	<p>Award ID (Mod#): 0001 (0) View</p> <p>Vendor Name: SYSOREX GOVERNMENT SERVICES INC.</p> <p>Date Signed: March 25, 2016</p> <p>Referenced IDV: W52PJ16A0009</p> <p>NAICS (Code): OTHER COMPUTER RELATED SERVICES (541519)</p> <p>Vendor City: HERNDON</p> <p>Vendor State: VA</p> <p>Global Vendor Name: SYSOREX GOVERNMENT SERVICES INC.</p>	<p>Award Type: BPA CALL</p> <p>Contracting Agency: DEPT OF THE ARMY</p> <p>Action Obligation: \$1,971,761.68</p> <p>Contracting Office: W4MM USA JOINT MUNITIONS CMD</p> <p>PSC (Code): SUPPORT- PROFESSIONAL: OTHER (R499)</p> <p>Vendor DUNS: 884141599</p> <p>Vendor ZIP: 201718165</p> <p>Global DUNS Number: 884141599</p>	<p>Sort By</p> <p>This section allows the user to sort the existing list of contracts by various fields within the contract. For example you can sort the existing list of contracts by Date Signed or Contract Type. Click on the appropriate field to Sort By. Only one Sort can be conducted at a time.</p> <p>Sort Order: Descending ▾</p> <p>Relevance</p> <ul style="list-style-type: none"> Contract Type Agency Code Agency Full Name Date Signed Contracting Agency ID Contracting Agency Name Department Full Name Action Obligation (\$) NAICS PSC Vendor State Vendor ZIP Code PoP Country Name PoP State Name Local Area Set Aside
<p>Top 10: Treasury Account Symbol</p> <ul style="list-style-type: none"> 212021 (4303) 210130 (2370) 210400 (2101) 212030 (1557) 212055 (1448) 953123 (854) 973300 (579) 954902 (567) 212035 (422) 953172 (329) 	<p>Award ID (Mod#): 0001 (0) View</p> <p>Vendor Name: MISCELLANEOUS FOREIGN AWARDEES</p> <p>Date Signed: January 13, 2016</p> <p>Referenced IDV: W58KJ16D0002</p> <p>NAICS (Code): PROFESSIONAL EMPLOYER ORGANIZATIONS (FORMERLY EMPLOYEE LEASING SERVICES) (561330)</p> <p>Vendor City: WASHINGTON</p>	<p>Award Type: DELIVERY ORDER</p> <p>Contracting Agency: DEPT OF THE ARMY</p> <p>Action Obligation: \$678,400</p> <p>Contracting Office: W5GK ELE RCC PHOENIX</p> <p>PSC (Code): SUPPORT- PROFESSIONAL: OTHER (R499)</p> <p>Vendor DUNS: 123456787</p>	

Explanation: the search string gave three limitation,

- | | |
|-------------------------------------------------------|----------------------------------|
| 1. SIGNED_DATE:[2014/10/01,2017/09/30]: | Fiscal Year 2015-2017 |
| 2. CONTRACTING_AGENCY_NAME:"DEPT OF THE ARMY": | Contracting Agency → Navy |
| 3. PRODUCT_OR_SERVICE_CODE:"R499": | PSC R499 |

Note:

The digits and character in red can be changed as your requirements, the black part can't be changed.

The black part should be keep capitalized.

Left a space between each search component. For other search string components, see Appendix on Page 7.

What Information can you get from the result page?

Type one or more keywords you would like to search on:

Contracts ICD Recovery **Number of Transactions** To submit comments, please [click here](#) Search took 0.236 seconds

Result Page: 1 2 3 4 5 6 7 8 9 10 Next

You must click [here](#) for very important D&B information.

Top 10: Department Full Name	List Of Contract Actions Matching Your Criteria	Results 1 - 30 of 19589 as of Sep 28, 2018 11:41:04 AM	Search Criteria
<ul style="list-style-type: none"> DEPT OF DEFENSE (19588) 	<p>Award ID (Mod#): 0001 (0) (View)</p> <p>Vendor Name: SAFETY MANAGEMENT SERVICES, INC.</p> <p>Date Signed: December 18, 2014</p> <p>Referenced IDV: W52P1J14D3005</p> <p>NAICS (Code): ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES (541990)</p> <p>Vendor City: WEST JORDAN</p> <p>Vendor State: UT</p> <p>Global Vendor Name: SAFETY MANAGEMENT SERVICES, INC.</p>	<p>Award Type: DELIVERY ORDER</p> <p>Contracting Agency: DEPT OF THE ARMY</p> <p>Action Obligation: \$6,270</p> <p>Contracting Office: TOOELE ARMY DEPOT</p> <p>PSC (Code): SUPPORT- PROFESSIONAL: OTHER (R499)</p> <p>Vendor DUNS: 038120155</p> <p>Vendor ZIP: 84088621</p> <p>Global DUNS Number: 038120155</p>	<p>To remove the criteria or a portion of the search criteria click the button next to each search level.</p> <p><input type="checkbox"/> Date Signed: [2014/10/01,2017/09/30]</p> <p><input type="checkbox"/> Contracting Agency Name: "DEPT OF THE ARMY"</p> <p><input type="checkbox"/> PSC: "R499"</p>
<p>Top 10: Vendor Full Name</p> <ul style="list-style-type: none"> PATRIOTIC ENTERPRISES, INC.(1272) CAMBER CORPORATION (739) PAUBRE SYSTEMS, INC. (32) TAUOH GROUP LLC THE (330) SCIENCE APPLICATIONS INTERNATIONAL CORPORATION (28) BOOP ALLEN HAMILTON INC. (215) CDM FEDERAL PROGRAMS CORPORATION (288) DIKROKKE NATION TECHNOLOGY SOLUTIONS (1130) TASC, INC. (205) SOL ENGINEERING SERVICE LLC (202) 	<p>Award ID (Mod#): 0001 (0) (View)</p> <p>Vendor Name: SYSOREX GOVERNMENT SERVICES, INC.</p> <p>Date Signed: March 25, 2016</p> <p>Referenced IDV: W52P1J16A0009</p> <p>NAICS (Code): OTHER COMPUTER RELATED SERVICES (541519)</p> <p>Vendor City: HERNDON</p> <p>Vendor State: VA</p> <p>Global Vendor Name: SYSOREX GOVERNMENT SERVICES, INC.</p>	<p>Award Type: BPA CALL</p> <p>Contracting Agency: DEPT OF THE ARMY</p> <p>Action Obligation: \$1,971,761.68</p> <p>Contracting Office: W4MM USA JOINT MUNITIONS CMD</p> <p>PSC (Code): SUPPORT- PROFESSIONAL: OTHER (R499)</p> <p>Vendor DUNS: 884141599</p> <p>Vendor ZIP: 201716165</p> <p>Global DUNS Number: 884141599</p>	<p>Sort By</p> <p>This section allows the user to sort the existing list of contracts by various fields within the contract. For example you can sort the existing list of contracts by Date Signed or Contract Type. Click on the appropriate field to Sort By. Only one Sort can be conducted at a time.</p> <p>Sort Order: Descending</p> <p>Relevance</p> <ul style="list-style-type: none"> Contract Type Agency Code Agency Full Name Date Signed Contracting Agency ID Contracting Agency Name Department Full Name Action Obligation (\$) NAICS PSC Vendor State Vendor ZIP Code PoP Country Name PoP State Name Local Area Set Aside
<p>Top 10: Treasury Account Symbol</p> <ul style="list-style-type: none"> 212020 (4404) 920130 (4370) 970400 (2101) 212040 (1557) 212065 (1648) 963120 (854) 970300 (579) 864802 (267) 212035 (452) 963122 (329) 	<p>Award ID (Mod#): 0001 (0) (View)</p> <p>Vendor Name: MISCELLANEOUS FOREIGN AWARDEES</p> <p>Date Signed: January 13, 2016</p> <p>Referenced IDV: W56KJ16D0002</p> <p>NAICS (Code): PROFESSIONAL EMPLOYER ORGANIZATIONS (FORMERLY EMPLOYEE LEASING SERVICES) (561330)</p> <p>Vendor City: WASHINGTON</p>	<p>Award Type: DELIVERY ORDER</p> <p>Contracting Agency: DEPT OF THE ARMY</p> <p>Action Obligation: \$678,400</p> <p>Contracting Office: W6GK FLE RCC PHOENIX</p> <p>PSC (Code): SUPPORT- PROFESSIONAL: OTHER (R499)</p> <p>Vendor DUNS: 123456787</p>	

Award ID (Mod#):	0001 (0) (View)	Award Type:	DELIVERY ORDER
Vendor Name:	SAFETY MANAGEMENT SERVICES, INC.	Contracting Agency:	DEPT OF THE ARMY
Date Signed:	December 18, 2014	Action Obligation:	\$6,270
Referenced IDV:	W52P1J14D3005	Contracting Office:	TOOELE ARMY DEPOT
NAICS (Code):	ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES (541990)	PSC (Code):	SUPPORT- PROFESSIONAL: OTHER (R499)
Vendor City:	WEST JORDAN	Vendor DUNS:	038120155
Vendor State:	UT	Vendor ZIP:	84088621
Global Vendor Name:	SAFETY MANAGEMENT SERVICES, INC.	Global DUNS Number:	038120155

The detailed information for the single transaction includes Contracting Agency, Contracting Office, Signed Date, NAICS, PSC, and Vendor information. More information needed, click 'View' button.

*Notice that the maximum number of transactions you can download from FPDS.gov is 30,000, so please make sure that the number of transactions is less than 30,000, otherwise, the server will give you the first 30,000 transactions.

Click 'csv' button on the top right corner as the result page showed, save as an excel file or left it a csv file and name it as your limitation showed. As the given example, file name would better be 'R499 Army FY15-17'.

After saving in your laptop or desktop, open the file and check the number of transactions. 19,589 transaction plus a title line is 19,590 lines which is right.

	D	E	F	G	H	I	J
19564	0 DO Delivery Order		\$12,000.00	31-May-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19565	0 DO Delivery Order		\$0.00	13-Apr-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19566	0 BPA Call Blanket Purchase Agreement		(\$1,115.50)	7-Oct-14			2100 DEPT OF THE ARMY W071 ENDIST OMAH
19567	0 DO Delivery Order		\$0.00	4-Dec-14			2100 DEPT OF THE ARMY US ARMY HUMPHRE
19568	0 DO Delivery Order		\$2,910.30	20-Sep-16			2100 DEPT OF THE ARMY W4PZ USA MED RSC
19569	0 DO Delivery Order		\$69,063.20	19-Jul-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19570	0 DO Delivery Order		\$0.00	10-Feb-15			2100 DEPT OF THE ARMY US ARMY HUMPHRE
19571	0 DO Delivery Order		(\$13,851.13)	10-Dec-14			2100 DEPT OF THE ARMY W4PZ USA MED RSC
19572	0 DO Delivery Order		\$4,217.60	19-Dec-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19573	0 DO Delivery Order		\$0.00	5-Mar-15			2100 DEPT OF THE ARMY US ARMY HUMPHRE
19574	0 DO Delivery Order		\$75,592.16	24-Feb-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19575	0 DO Delivery Order		\$70,592.00	14-Sep-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19576	0 DO Delivery Order		\$132,800.00	10-Jun-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19577	0 DO Delivery Order		\$180,361.47	5-Apr-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19578	0 DO Delivery Order		\$15,000.00	21-Mar-16			2100 DEPT OF THE ARMY W07V ENDIST N ORI
19579	0 DO Delivery Order		(\$3,000.00)	19-Feb-15			2100 DEPT OF THE ARMY W4PZ USA MED RSC
19580	0 DO Delivery Order		\$73,808.00	5-Oct-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19581	0 DO Delivery Order		\$12,000.00	3-May-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19582	0 DO Delivery Order		\$0.00	24-Jun-15			2100 DEPT OF THE ARMY US ARMY HUMPHRE
19583	0 DO Delivery Order		(\$6,705.60)	15-Oct-14			2100 DEPT OF THE ARMY W4PZ USA MED RSC
19584	0 DO Delivery Order		\$5,772.00	23-Nov-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19585	0 DO Delivery Order		\$0.00	15-Aug-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19586	0 DO Delivery Order		\$277,694.34	21-Feb-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19587	0 DO Delivery Order		\$5,000.00	13-Mar-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19588	0 DO Delivery Order		(\$1,000.00)	20-Jun-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19589	0 DO Delivery Order		\$619,670.10	15-Jun-16			2100 DEPT OF THE ARMY W6QK ACC-APG NA
19590	0 DO Delivery Order		\$40,774.34	12-Apr-17			2100 DEPT OF THE ARMY W6QK ACC-APG NA

Do the format change for Column G: Date Signed, change it into Fiscal Year.

	D	E	F	G	H	I	J	
1	Transaction Number	Award/IDV Type	Action Obligation (\$)	Date Signed	Solicitation Date	Contracting Agency ID	Contracting Agency	Contracting Office Nan
2	0 DO Delivery Order		\$6,270.00	18-Dec-14			2100 DEPT OF THE ARMY	TOOELE ARMY DEPOT
3	0 BPA Call Blanket Purchase Agreement		\$1,971,761.68	25-Mar-16			2100 DEPT OF THE ARMY	W4MM USA JOINT MU
4	0 DO Delivery Order		\$678,400.00	13-Jan-16			2100 DEPT OF THE ARMY	W6QK ELE RCC PHOEN
5	0 DO Delivery Order		\$308,211.00	28-Sep-16			2100 DEPT OF THE ARMY	W40M USA HLTH CON
6	0 DO Delivery Order		\$1,160,012.00	27-Feb-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
7	0 DO Delivery Order		\$904,622.40	27-Feb-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
8	0 DO Delivery Order		\$2,051,610.40	27-Feb-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
9	0 DO Delivery Order		\$794,070.00	27-Feb-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
10	0 DO Delivery Order		\$505,093.68	27-Feb-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
11	0 DO Delivery Order		\$399,254.40	27-Feb-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
12	0 DO Delivery Order		\$1,148,559.28	31-Dec-14			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
13	0 DO Delivery Order		\$282,877.92	21-Aug-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
14	0 DO Delivery Order		\$79,218.96	9-Sep-17			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
15	0 DO Delivery Order		\$5,775.28	24-Sep-15			2100 DEPT OF THE ARMY	W4PZ USA MED RSCH
16	0 DO Delivery Order		\$1,261,197.00	25-May-17			2100 DEPT OF THE ARMY	W6QK ACC-ORLANDC
17	0 DO Delivery Order		\$10,000.00	24-Nov-15			2100 DEPT OF THE ARMY	W6QK ACC-RSA
18	0 DO Delivery Order		\$10,000.00	24-Nov-15			2100 DEPT OF THE ARMY	W6QK ACC-RSA
19	0 DO Delivery Order		\$10,000.00	24-Nov-15			2100 DEPT OF THE ARMY	W6QK ACC-RSA
20	0 DO Delivery Order		\$10,000.00	24-Nov-15			2100 DEPT OF THE ARMY	W6QK ACC-RSA
21	0 DO Delivery Order		\$10,000.00	30-Jun-16			2100 DEPT OF THE ARMY	W6QK ACC-RSA
22	0 DO Delivery Order		\$10,000.00	6-Jul-16			2100 DEPT OF THE ARMY	W6QK ACC-RSA
23	0 DO Delivery Order		\$10,000.00	30-Jun-16			2100 DEPT OF THE ARMY	W6QK ACC-RSA
24	0 DO Delivery Order		\$10,000.00	30-Jun-16			2100 DEPT OF THE ARMY	W6QK ACC-RSA
25	0 DO Delivery Order		\$39,420.01	17-Apr-15			2100 DEPT OF THE ARMY	W6QM MICC-FDO FT I
26	0 DO Delivery Order		\$40,602.50	28-Sep-16			2100 DEPT OF THE ARMY	W6QM MICC-FDO FT I
27	0 DO Delivery Order		\$336,000.00	22-Sep-17			2100 DEPT OF THE ARMY	W6QK ACC-APG NATI
28	0 DO Delivery Order		\$641,263.54	11-Sep-15			2100 DEPT OF THE ARMY	W6QK ACC-APG NATI

To do that, insert the column before or after column G, and give it a title called 'Fiscal Year', type the function as showed in the square. Here, since we insert a column before Column G, so the previous Column G became Column H. New Column G is called 'Fiscal Year'.

=IF(MONTH(H2)>9,YEAR(H2)+1,YEAR(H2))

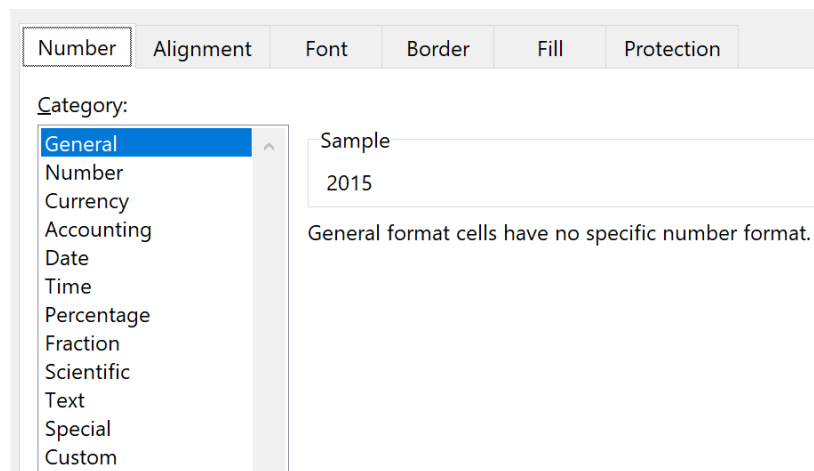
	D	E	F	G	H	I	J	K	
1	Transaction Number	Award/IDV Type	Action Obligation (\$)	FISCAL YEAR	Date Signed	Solicitation Date	Contracting Agency ID	Contracting Agency	Contracting
2	0	DO Delivery Order	\$6,270.00	2015	18-Dec-14		2100	DEPT OF THE ARMY	TOOELE AR
3	0	BPA Call Blanket Purchase Agreement	\$1,971,761.68	2016	25-Mar-16		2100	DEPT OF THE ARMY	W4MM USA
4	0	DO Delivery Order	\$678,400.00	2016	13-Jan-16		2100	DEPT OF THE ARMY	W6QK ELE I
5	0	DO Delivery Order	\$308,211.00	2016	28-Sep-16		2100	DEPT OF THE ARMY	W40M USA
6	0	DO Delivery Order	\$1,160,012.00	2015	27-Feb-15		2100	DEPT OF THE ARMY	W4PZ USA
7	0	DO Delivery Order	\$904,622.40	2015	27-Feb-15		2100	DEPT OF THE ARMY	W4PZ USA
8	0	DO Delivery Order	\$2,051,610.40	2015	27-Feb-15		2100	DEPT OF THE ARMY	W4PZ USA
9	0	DO Delivery Order	\$794,070.00	2015	27-Feb-15		2100	DEPT OF THE ARMY	W4PZ USA
10	0	DO Delivery Order	\$505,093.68	2015	27-Feb-15		2100	DEPT OF THE ARMY	W4PZ USA
11	0	DO Delivery Order	\$399,254.40	2015	27-Feb-15		2100	DEPT OF THE ARMY	W4PZ USA
12	0	DO Delivery Order	\$1,148,559.28	2015	31-Dec-14		2100	DEPT OF THE ARMY	W4PZ USA
13	0	DO Delivery Order	\$282,877.92	2015	21-Aug-15		2100	DEPT OF THE ARMY	W4PZ USA
14	0	DO Delivery Order	\$79,218.96	2017	9-Sep-17		2100	DEPT OF THE ARMY	W4PZ USA
15	0	DO Delivery Order	\$5,775.28	2015	24-Sep-15		2100	DEPT OF THE ARMY	W4PZ USA
16	0	DO Delivery Order	\$1,261,197.00	2017	25-May-17		2100	DEPT OF THE ARMY	W6QK ACC
17	0	DO Delivery Order	\$10,000.00	2016	24-Nov-15		2100	DEPT OF THE ARMY	W6QK ACC
18	0	DO Delivery Order	\$10,000.00	2016	24-Nov-15		2100	DEPT OF THE ARMY	W6QK ACC
19	0	DO Delivery Order	\$10,000.00	2016	24-Nov-15		2100	DEPT OF THE ARMY	W6QK ACC
20	0	DO Delivery Order	\$10,000.00	2016	24-Nov-15		2100	DEPT OF THE ARMY	W6QK ACC
21	0	DO Delivery Order	\$10,000.00	2016	30-Jun-16		2100	DEPT OF THE ARMY	W6QK ACC
22	0	DO Delivery Order	\$10,000.00	2016	6-Jul-16		2100	DEPT OF THE ARMY	W6QK ACC
23	0	DO Delivery Order	\$10,000.00	2016	30-Jun-16		2100	DEPT OF THE ARMY	W6QK ACC
24	0	DO Delivery Order	\$10,000.00	2016	30-Jun-16		2100	DEPT OF THE ARMY	W6QK ACC
25	0	DO Delivery Order	\$39,420.01	2015	17-Apr-15		2100	DEPT OF THE ARMY	W6QM MIC
26	0	DO Delivery Order	\$40,602.50	2016	28-Sep-16		2100	DEPT OF THE ARMY	W6QM MIC
27	0	DO Delivery Order	\$336,000.00	2017	22-Sep-17		2100	DEPT OF THE ARMY	W6QK ACC
28	0	DO Delivery Order	\$641,263.54	2015	11-Sep-15		2100	DEPT OF THE ARMY	W6QK ACC

Make sure that the cell format is 'general', if you are not sure, right click cell G2, choose 'Format Cells'

F	G	B	I	J	K
Action Obligation (\$)	FISCAL YEAR	Date Signed	Solicitation Date	Contracting Agency ID	Contracting Agency
\$6,270.00	2015			2100	DEPT OF THE ARMY
\$1,971,761.68	2016			2100	DEPT OF THE ARMY
\$678,400.00	2016			2100	DEPT OF THE ARMY
\$308,211.00	2016			2100	DEPT OF THE ARMY
\$1,160,012.00	2015			2100	DEPT OF THE ARMY
\$904,622.40	2015			2100	DEPT OF THE ARMY
\$2,051,610.40	2015			2100	DEPT OF THE ARMY
\$794,070.00	2015			2100	DEPT OF THE ARMY
\$505,093.68	2015			2100	DEPT OF THE ARMY
\$399,254.40	2015			2100	DEPT OF THE ARMY
\$1,148,559.28	2015			2100	DEPT OF THE ARMY
\$282,877.92	2015			2100	DEPT OF THE ARMY
\$79,218.96	2017			2100	DEPT OF THE ARMY
\$5,775.28	2015			2100	DEPT OF THE ARMY
\$1,261,197.00	2017			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$10,000.00	2016			2100	DEPT OF THE ARMY
\$39,420.01	2015			2100	DEPT OF THE ARMY
\$40,602.50	2016			2100	DEPT OF THE ARMY
\$336,000.00	2017			2100	DEPT OF THE ARMY
\$641,263.54	2015			2100	DEPT OF THE ARMY

Choose 'General', and the column called 'Fiscal Year' will show the Fiscal Year data, not the date of the transactions.

Format Cells



After formatting the Fiscal Year, you can do the analysis about the top contracting agencies and offices.

When you use the search string, you need to make sure that the PSC or NAICS, the Contracting Agencies or Offices should be the same as showed in the excel file. Otherwise, it will not show the result.

If you are not sure about how the agencies name showed in the csv file, you may

1. Use search string to narrow down the PSC and Fiscal Year
2. download the first 30,000 transactions
3. find the name of the agencies in the csv file
4. use search string again to get the csv file you need.

Appendix:

Search Strings Components you may need:

NAICS Code: PRINCIPAL_NAICS_CODE: " _____ "
Contract Type: CONTRACT_TYPE: " _____ "
Signed date: SIGNED_DATE:[MM/DD/YYYY,MM/DD/YYYY]
Contracting Agency: CONTRACTING_AGENCY_NAME:" _____ "
Contracting Offices: CONTRACTING_OFFICE_NAME:" _____ "
PSC: PRODUCT_OR_SERVICE_CODE:" _____ "
Vendor Name: VENDOR_FULL_NAME:" _____ "
Vendor DUNS: VENDOR_DUNS_NUMBER:" _____ "